

AGENDA

Overview and Scrutiny Committee

Date: **Wednesday 27 July 2011**

Time: **1.30 pm**

Place: **Committee Room 1, The Shirehall, Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Tim Brown, Committee Manager (Scrutiny) on 01432 260239 or e-mail tbrown@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Overview and Scrutiny Committee

Membership

Chairman Councillor H Bramer
Vice-Chairman Councillor EPJ Harvey, Councillor TM James, Councillor JW Millar, Councillor R Preece, Councillor A Seldon and Councillor PJ Watts

Councillor AM Atkinson
Councillor WLS Bowen
Councillor MJK Cooper
Councillor PGH Cutter
Councillor KS Guthrie
Councillor MAF Hubbard
Councillor RC Hunt
Councillor JLV Kenyon
Councillor SJ Robertson
Councillor P Rone

Statutory Co-optees

Mr P Burbidge
Mrs E Lowenstein
Mr T Plumer
Mr P Sell

Roman Catholic Church
Secondary School Governor
Primary School Parent Governors
Church of England

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 11 July 2011.	1 - 4
5. APPOINTMENT OF VICE-CHAIRMAN To appoint a Vice-Chairman of the Committee.	
6. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY To consider suggestions from members of the public on issues the Committee could scrutinise in the future.	
7. OVERVIEW AND SCRUTINY WORK PROGRAMME To consider the Committee's work programme.	5 - 8